

CCPP Departmental Cabinet Forward Plan

Item No.	Portfolio Holder/ Lead Member Responsibility	Subject	Details of Proposed Decision	Expected Date of Decision	Original Expected Date of Decision	Principal Groups or Organisations to be consulted and date and method of consultation	Documents to be considered in relation to the Decision	Comments
1	Councillor R. Hollingworth	Council Plan 2010/13 Part 1	Strategic Direction for next three and budget priorities.	September 2009		Public through Customer Panel (see below). Partners.	-	
2	Councillor R. Hollingworth	Council Plan 2010/2013 Part 2	Strategic Direction for next three, budget priorities, detailed spending plans and key performance indicators.	February 2010		Consultation undertaken in Part 1 of Plan. Website consultation on detailed budget proposals.	-	
3	Councillor R. Hollingworth	Council Annual Report 2008/2009	Review of Council's performance over past year.	May 2009		Published summary in CT Leaflet and Together Bromsgrove.	-	
4	Councillor R. Hollingworth	Community Strategy Annual Report	Annual review of progress of Local Strategic Partnership Community Strategy.	November 2009		Published summary on Internet site.	-	

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5	Councillor M. J. A. Webb	Improvement Plan 2009/10	Detailed improvement plan developing strategic agenda set out in Council Plan.	July 2009		Based on Council Plan Part 1. No further consultation planned.	-	
6	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 10)	Monthly updates on progress against plan.	April 2009		Not applicable.	-	
7	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 11)	Monthly updates on progress against plan.	May 2009		Not applicable.	-	
8	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 12)	Monthly updates on progress against plan.	June 2009		Not applicable.	-	
9	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 1)	Monthly updates on progress against plan.	July 2009		Not applicable.	-	
10	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 2)	Monthly updates on progress against plan.	August 2009		Not applicable.	-	

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11	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 3)	Monthly updates on progress against plan.	September 2009		Not applicable.	-	
12	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 4)	Monthly updates on progress against plan.	October 2009		Not applicable.	-	
13	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 5)	Monthly updates on progress against plan.	November 2009		Not applicable.	-	
14	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 6)	Monthly updates on progress against plan.	December 2009		Not applicable.	-	
15	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 7)	Monthly updates on progress against plan.	January 2010		Not applicable.	-	
16	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 8)	Monthly updates on progress against plan.	February 2010		Not applicable.	-	

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17	Councillor M. J. A. Webb	Monthly Improvement Plan Report (Period 9)	Monthly updates on progress against plan.	March 2010		Not applicable.	-	
18	Councillors M. J. A. Webb and G. N. Denaro	Integrated Financial/Performance Report	Quarter 4 2008/2009 Financial and Performance update.	June 2009		Not applicable.	-	
19	Councillors M. J. A. Webb and G. N. Denaro	Integrated Financial/Performance Report	Quarter 1 2009/2010 Financial and Performance update.	September 2009		Not applicable.	-	
20	Councillors M. J. A. Webb and G. N. Denaro	Integrated Financial/Performance Report	Quarter 2 2009/2010 Financial and Performance update.	December 2009		Not applicable.	-	
21	Councillors M. J. A. Webb and G. N. Denaro	Integrated Financial/Performance Report	Quarter 3 2009/2010 Financial and Performance update.	March 2010		Not applicable.	-	
22	Councillor M. J. A. Webb	Customer Panel (Customer Satisfaction and Priorities)	Feedback from residents survey on their satisfaction with services tracking year on year performance. Views from residents on Council's future priorities.	September 2009		Customer Panel Survey of 1,500 residents and Survey also available to all residents on website.	-	

Financial Services Departmental Cabinet Forward Plan

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1	Councillor G. N. Denaro	Council Tax Base	To approve the new tax base for 2010/11	December 2009		N/A	N/A	
2	Councillor G. N. Denaro	Medium Term Financial Plan including Fees & Charges	To review the position on the medium term financial plan 2010/11-2012/13	November 2009		Focus Group, Customer Panel Budget Jury, Equality and Diversity Forum	Budget Bids, consultation feedback	
3	Councillor G. N. Denaro	Medium Term Financial Plan including Fees & Charges	To review the position on the medium term financial plan 2010/11-2012/13	December 2009		Focus Group, Customer Panel Budget Jury, Equality and Diversity Forum	Budget Bids, consultation feedback	
4	Councillor G. N. Denaro	Medium Term Financial Plan including Fees & Charges	To approve the medium term financial plan 2010/11-2012/13	January 2009		Focus Group, Customer Panel Budget Jury, Equality and Diversity Forum	Budget Bids, consultation feedback	
5	Councillor G. N. Denaro	Benefit Take up strategy	To approve the strategy for improving benefit take up in the district	March 2010		Focus Group, Disabled Users forum, Equality and Diversity Forum		

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6	Councillor G. N. Denaro	Capital Strategy	To approve the capital strategy for the districts programme	March 2010		Focus Group, Customer Panel	Budget Bids, medium term plan report, ICT strategy	
7	Councillor G. N. Denaro	Treasury Strategy	To approve the strategy for investing the Councils funds	March 2010			Investment principles	
8	Councillor G. N. Denaro	Integrated finance & performance reports	To consider the performance and financial position of the Council on a quarterly basis against targets set	Sept 09 / Nov 09 / March 10 / June 10			Financial Monitoring reports	
9	Councillor G. N. Denaro	Statement of Accounts	To report the Statement of Accounts for 2007/08 to members	June 2009				
10	Councillor G. N. Denaro	Contract & Procedure Rules update	To approve revisions to ensure the contract & procedure rules reflect the framework of internal control as required by the council	April 2010				

HROD Departmental Cabinet Forward Plan

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<p>There are no known HR reports at the time of writing this Business Plan. Any restructuring reports that require Cabinet approval will be led by the responsible Head of Service for the service being restructured, not the HR and OD Service.</p>								

E-Government and Customer Services Departmental Cabinet Forward Plan

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1	Councillor Dr. D. W. Booth JP	Information Management Strategy	Information Management Strategy	October 2009		CMT		

Legal, Equalities and Democratic Services Departmental Cabinet Forward Plan

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1	Councillor R. D. Smith	White Paper outcomes	Community Calls for Action Crime and Disorder Legislation Overview and Scrutiny Boundary reviews Front line Councillors Petitions	Spring/ Summer 2009		Yet to be confirmed within the regulations	Yet to be confirmed by the regulations	We are unable to provide much detail in relation to this item as the regs are yet to be published
2	Councillor R. D. Smith	Equality Bill outcomes	Single Equality Legislation	Spring/ Summer 2009		Yet to be confirmed	Yet to be confirmed	We are unable to provide much detail in relation to this item as the regs are yet to be published
3	Councillor R. D. Smith	New Council House Accommodation	Determine new Council House accommodation and time line for moving together with proposed disposal of site at Burcot Lane	December 2009				

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4	Councillor R. D. Smith	Electoral Service Standards	The introduction of new performance standards from the Electoral Commission adopted by Cabinet	Spring 2009				
5	Councillor R. D. Smith	New Governance arrangements	Need to report to Cabinet on new governance arrangements once the Government Regs and Guidance is published	Spring 2009		Yet to be confirmed	Yet to be confirmed	We are unable to provide much detail in relation to this item as the regs are yet to be published
6	Councillor R. D. Smith	Officer and Member Code of Conduct	Report to Cabinet and Council on new Codes of Conduct	Spring 2009		Yet to be confirmed	Yet to be confirmed	We are unable to provide much detail in relation to this item as the regs are yet to be published

Street Scene and Community Services Departmental Cabinet Forward Plan

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1	Councillor Mrs. M. A. Sherrey JP	Waste Management Strategy	To accept the proposals contained within the Strategy refresh which will detail arrangements for waste management for the next 25 years.	April 2009		Production of the Strategy has been lead by the County Council with each District represented at all meetings. Detailed consultation undertaken as part of the strategy refresh.	Strategy document.	Reliant on County and partnership team to complete consultation and complete document
2	Councillor G. N. Denaro	Alternative system for managing Excess Charge Notice system	Changes to the appeal process to include an additional, independent of the service, review system.	May 2009		Parking staff, other staff, legal team.	Legislation in relation to Civil Parking Enforcement which provides appropriate guidelines.	None
3	Councillor Mrs. J. M. L. A. Griffiths	Civil Parking Enforcement and ANPR	Follow up report detailing benefits, issues with adopting CPE.	June 2009		Local residents, businesses.	CPE legislation guidelines.	None

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4	Councillor Mrs. J. M. L. A. Griffiths	Shared service CCTV/Lifeline	To agree to any proposed changes to the operation of the CCTV & Life line Services Inc Control Room provision following a shared service review. And the production of an options appraisal.	June 2009		Community Safety Partnership at next suitable Partnership meeting.	Business Cases and project Plan. CCTV and Life Line Code of practice and Service Level agreement.	Dependant upon decisions of the Shared Services Board.
5	Councillor Mrs. M. A. Sherrey JP	Change of waste collection from Council House to maximize recycling options	Agree modified collection system to include maximisation of recycling opportunities. Out source collection of recyclables from CH.	July 2009		Staff at Council House. External contractors. Redditch BC. Option to share service.	Report only	None
6	Councillor Mrs. M. A. Sherrey JP	Change in recycling service to co-mingled collection	Update on timescales for move to co-mingled collection system	September 2009		County Council. Waste Collection staff.	Report Only	Finance for vehicles and equipment detailed in 2009/09 budget round.

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7	Councillor Mrs. M. A. Sherrey JP	Summary report on green waste charging	Summary report to assess change in service provision from March 2009 which introduced charge for service	October 2009		Feedback from residents.	Report only	None
8	Councillor Mrs. M. A. Sherrey JP	Operation of Recycling bank system.	Report to consider different options for collection of recyclable materials from recycling centres	November 2009		County Council	Report Only	Completion of the MRF in Worcester may provide alternative methods of collection.
9	Councillor Mrs. M. A. Sherrey JP	Options for shared service with Redditch particularly green waste and recycling collections	To consider opportunity from sharing the green waste collection operation from April 2010 when Redditch introduce a charge.	November 2009		RDC, County Council.	Potential report from officers in Redditch.	None

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10	Councillor Mrs. J. M. L. A. Griffiths	Arts Strategy	To consider and comment on the production of the Council's Arts and Events Strategy (2010/11 to 2013/14).	December 2009		Bromsgrove Arts Alive Partnerships, Worcestershire Arts partnership, Artrix Operating trust, Local Arts Groups and Parish Councils.	Draft Arts & Events Strategy and consultation summary.	Will establish the key priorities and action required to delivery the services over the next 3 years.

Planning and Environment Services Departmental Cabinet Forward Plan

Item No.	Portfolio Holder/ Lead Member Responsibility	Subject	Details of Proposed Decision	Expected Date of Decision	Original Expected Date of Decision	Principal Groups or Organisations to be consulted and date and method of consultation	Documents to be considered in relation to the Decision	Comments
	Councillor P. J. Whittaker	Private Sector Housing Strategy And Review Of Assistance And Enforcement Policy.	<p>The current Private Sector Housing Strategy for this authority forms a significant part of the Council's Housing Strategy Document 2006 – 2011.</p> <p>The re inspection of Strategic Housing Services by the Audit Commission in 2008 recommended that an overarching strategy be developed to guide all housing activities in the private sector.</p> <p>Consultation with stakeholders commenced in November 2008 and a draft private sector housing strategy and accompanying policy relating to how the Council offers assistance to private sector home occupiers and how it enforces housing standards is being formulated.</p>	April 2009		PCT BDHT & partner RSL's Supporting People Social Services Occupational Therapy Service Age Concern Service users Private landlords Private Tenants Members	Strategy addendum and policy summary.	

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	Councillor P. J. Whittaker	Statement of Gambling Principles	To recommend approval of the Council's Statement of Gambling Principles for 2010 - 2013	November 2009		Statutory Consultees, Licence Holders	Summary of responses received during consultation period; Revised Statement of Gambling Principles	
	Councillor Mrs. J. Dyer M.B.E.	Longbridge Area Action Plan	To formally adopt the Longbridge AAP as the planning policy for the former MG rover works at Longbridge	March 2009		None required full consultation was carried out in the Development of the Plan	Longbridge Area Action Plan	
	Councillor Mrs. J. Dyer M.B.E.	Various Planning reports	The Local Development Framework working party will need to be convened to approve / or be informed various elements of LDF production throughout the year although the exact requirements are unknown at the moment	As required		As required by the Regulations	Various	